

FBIS-1583/85  
17 JUL 1985

VIA: Chief, Personnel, DDS&T

Acting Director, Foreign Broadcast Information Service

SUBJECT: Retroactive Promotion -

[illegible]

3. To ensure that [ ] is not penalized for the above administrative error, we request that the attached staff promotion action be processed with an effective date of 3 March 1985. This date is requested because [ ] within-grade increase was effective on 3 March 1985 and should be taken into consideration when computing her new grade and step. [ ]

4. If you have any questions please contact [redacted]  
Chief, Personnel and Training Branch, FBIS on extension [redacted]

CONFIDENTIAL When Separated  
From SECRET Attachments

**S E C R E T**

S E C R E T

25X1

SUBJECT: Retroactive Promotion -

CONCUR:

\_\_\_\_\_  
Chief, Personnel, DDS&T

\_\_\_\_\_  
Date

APPROVED:

\_\_\_\_\_  
Director of Personnel

\_\_\_\_\_  
Date

25X1

DDS&T/FBIS/Pers  (20 Jun 85)

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